Auto Loan Dispute Resolution

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Lender's Name] [Lender's Address] [City, State, ZIP Code]

Subject: Dispute Resolution for Auto Loan Account #[Your Account Number]

Dear [Lender's Name or Customer Service Department],

I am writing to formally dispute an issue concerning my auto loan account #[Your Account Number]. Despite my previous communications, the issue remains unresolved, prompting me to escalate this matter.

The specific concern is as follows: [Briefly describe the issue, e.g., incorrect charges, payment misapplied, etc.]. This has caused me [describe the impact, e.g., financial hardship, incorrect reporting to credit bureaus, etc.].

I have included [number] documents attached to substantiate my claim, including [list of documents, e.g., payment receipts, communication logs, etc.].

I request that you review my case thoroughly and provide a resolution at your earliest convenience. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your cooperation.

Sincerely, [Your Name]