

Letter of Assertion for Rent Payment Discrepancy

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally address a discrepancy regarding the rent payments for the property located at [Property Address]. According to my records, the rent payment for the month of [Month/Year] has not been accurately reflected in your accounts.

I made the payment of [Amount] on [Payment Date] via [Payment Method] and have attached a copy of the transaction receipt for your reference. However, your records indicate that this payment has not been received, which is concerning.

I request that you review your records and confirm the status of this payment at your earliest convenience to avoid any potential legal misunderstandings.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]