

Complaint Letter Regarding Excessive Credit Card Charges

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
[Credit Card Company Name]
[Company Address]
[City, State, Zip Code]

Dear Customer Service,

I am writing to formally complain about excessive charges on my credit card account (Account Number: [Your Account Number]). I noticed several charges that seem incorrect and were not authorized by me.

Upon reviewing my recent statements, I found the following charges that I would like to dispute:

- [Date] - [Charge Description] - [\$Amount]
- [Date] - [Charge Description] - [\$Amount]
- [Date] - [Charge Description] - [\$Amount]

I request a thorough investigation into these charges and a prompt response regarding the resolution. If necessary, I can provide further documentation and details regarding these transactions.

Thank you for your attention to this matter. I look forward to your prompt reply.

Sincerely,

[Your Name]