

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Customer Service

[Telecommunication Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service,

Subject: Dispute Regarding Unrecognized Fees on My Bill

I am writing to formally dispute charges listed on my latest telecommunications bill dated [insert bill date]. Upon reviewing my bill, I noticed several fees that I do not recognize and were not discussed or agreed upon when I signed up for services.

The specific fees I am referring to are as follows:

- Fee 1: [Description] - \$[Amount]
- Fee 2: [Description] - \$[Amount]
- Fee 3: [Description] - \$[Amount]

I kindly request a detailed explanation of these charges along with any documentation that supports their validity. I believe these fees may have been applied in error, and I would appreciate your assistance in resolving this matter promptly.

If this issue is not resolved within [insert time frame, e.g., "30 days"], I will be compelled to escalate my complaint to the relevant regulatory authorities.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]