

Dispute of Telecommunication Bill

To: Customer Service
[Telecommunication Company Name]
[Company Address]
[City, State, ZIP Code]

Date: [Insert Date]

Subject: Dispute Regarding Billing Errors on Account [Your Account Number]

Dear Customer Service,

I am writing to formally dispute charges on my recent telecommunication bill dated [Insert Bill Date]. Upon reviewing the bill, I noticed several discrepancies that I believe warrant correction.

The specific issues I have identified are as follows:

- Charge for [Specific Service] - [Disputed Amount] which I did not authorize.
- Overage fees for [Specific Usage] that do not match my plan agreement.
- Incorrect taxes and fees amounting to [Disputed Amount].

I kindly request a detailed explanation of these charges and a review of my account. Please find enclosed copies of my previous bills and correspondence regarding this matter.

I appreciate your prompt attention to this issue and look forward to your response within the next 30 days.

Thank you for your assistance.

Sincerely,
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]