

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Demand for Accountability Regarding Debt Misrepresentation

I am writing to formally demand accountability regarding the misrepresentation of my debt associated with account number [Account Number]. It has come to my attention that the information provided to me regarding this debt was inaccurate and misleading.

Specifically, on [Date of Misrepresentation], I was informed that [describe the misrepresentation]. This has resulted in [explain the consequences of the misrepresentation, e.g., financial difficulties, damage to credit score].

Under [relevant laws or regulations], I am entitled to accurate information regarding my financial obligations. I request an immediate investigation into this matter and a detailed explanation of how this misrepresentation occurred. Furthermore, I demand rectification of my account to reflect the accurate details and the necessary adjustments to rectify any negative consequences resulting from this inaccurate information.

Please respond to this letter by [Response Deadline], as I expect to see a resolution to this matter promptly. Failure to address this situation may compel me to take further action, which may include legal steps to protect my rights.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]