

Request for Temporary Student Loan Payment Suspension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Loan Servicer's Name]

[Loan Servicer's Address]

[City, State, Zip Code]

Dear [Loan Servicer's Name],

I hope this message finds you well. I am writing to formally request a temporary suspension of my student loan payments due to [briefly explain your reason, e.g., financial hardship, medical issues, etc.]. My loan account number is [Your Loan Account Number].

I have been facing [explain your current situation briefly], which has made it challenging for me to meet my loan payment obligations. I am committed to repaying my loans and am actively working towards [mention any efforts you are making to resolve your situation].

I kindly ask for your understanding in granting this temporary suspension for [number of months you are requesting]. I believe this will provide me with the necessary time to stabilize my finances.

Thank you for considering my request. I would appreciate it if you could provide me with information regarding the next steps and any necessary documentation that needs to be submitted.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]