

Request for Financial Hardship Consideration

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request consideration for financial hardship regarding [specific account, loan, service, etc.]. Due to [briefly explain your circumstances, e.g., job loss, medical issues, etc.], I am currently facing significant difficulty in meeting my financial obligations.

These circumstances have placed an immense strain on my financial resources, and I am committed to resolving my situation. I kindly ask for your understanding and assistance during this challenging time. I am hopeful that we can explore options, such as [suggest possible solutions, e.g., a temporary reduction in payments, a payment plan, etc.], that could alleviate some of the financial burden.

Thank you for your attention to this matter. I appreciate your understanding and look forward to your prompt response.

Sincerely,

[Your Name]