Mortgage Refinance Application for Adjustable-Rate Conversion

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Lender's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a mortgage refinance for my current loan associated with the property located at [Property Address]. I wish to convert my existing mortgage to an adjustable-rate mortgage (ARM).

My account details are as follows:
- Loan Number: [Your Loan Number]
- Current Interest Rate: [Current Rate]%
- Remaining Balance: $[Remaining Balance]

I am seeking to take advantage of the current market rates and believe that an adjustable-rate mortgage would be beneficial for my financial situation.

Please let me know the documents required to process my application and the next steps involved. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,
[Your Name]