

# Claim for Reversal of Unauthorized Transactions

**Date:** [Insert Date]

**Your Name:** [Your Name]

**Your Address:** [Your Address]

**City, State, Zip:** [City, State, Zip]

**Email:** [Your Email]

**Phone Number:** [Your Phone Number]

**To:** [Bank Name]

**Customer Service Department**

[Bank Address]

[City, State, Zip]

**Subject: Claim for Reversal of Unauthorized Transactions**

Dear Customer Service,

I am writing to formally request the reversal of unauthorized transactions that have occurred in my account ([Your Account Number]). Upon reviewing my recent bank statement, I noticed the following transactions that I did not authorize:

- Date: [Transaction Date] - Amount: [Transaction Amount] - Description: [Transaction Description]
- Date: [Transaction Date] - Amount: [Transaction Amount] - Description: [Transaction Description]

I have taken all necessary precautions to safeguard my account, including changing my passwords and informing you about potential fraud. I kindly ask for your prompt attention to this matter and request that the aforementioned transactions be investigated and reversed at your earliest convenience.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]