

Challenge Against Unknown Charges

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Challenge Against Unauthorized Charges

Dear [Recipient's Name],

I am writing to formally dispute several charges that appeared on my account associated with [Your Account Number] on [Date of Charge]. The charges in question are [List the unknown charges with dates and amounts].

I have reviewed my recent transactions and can confirm that I did not authorize these charges. I request your immediate attention to investigate these discrepancies and rectify my account accordingly. I would appreciate it if you could provide any documentation or information regarding these charges.

Enclosed are copies of relevant documents and my account statement highlighting the disputed charges.

Please confirm the receipt of this letter and the actions being taken about this matter. I expect a prompt resolution to my dispute and look forward to your reply within [insert a reasonable time frame, e.g., 30 days].

Thank you for your attention to this urgent matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]