

# Settlement Offer Rejection Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Rejection of Settlement Offer

I am writing to formally respond to your settlement offer dated [Insert Date], regarding [Brief Description of the Agreement/Contract]. After careful consideration, I must respectfully decline the offer.

As you are aware, our contractual obligations as outlined in [Insert Contract Name/Number] specify [Briefly Outline Relevant Obligations]. The proposed settlement does not adequately address these obligations and therefore does not align with the commitments outlined in our agreement.

While I appreciate your willingness to resolve this matter amicably, I believe it is in our best interest to adhere to the terms outlined in our existing contract. I remain open to discussing alternative solutions that would respect these commitments and benefit both parties.

Thank you for your understanding. I look forward to your response.

Sincerely,

[Your Name]

[Your Position, if applicable]