Request for Reconsideration of Credit Score

First Name Last Name

Street Address
City, State, Zip Code
Email Address
Phone Number
Date
Credit Bureau Name
Credit Bureau Address
City, State, Zip Code
Dear [Credit Bureau Name],
I am writing to formally request a reconsideration of my credit score, which I believe does not accurately reflect my current financial situation following recent debt resolution efforts.
My name is First Name Last Name, and my Social Security Number is [SSN]. I have recently resolved several outstanding debts, including [briefly describe resolved debts]. These actions have positively impacted my financial standing but have not yet been updated in your records.
I kindly request a review of my credit report and an adjustment of my credit score to reflect these changes. Attached are the documents evidencing the resolution of my debts, including [list any attached documents].
Thank you for your attention to this matter. I look forward to your prompt response.
Sincerely,
First Name Last Name