

# Petition for Debt Removal

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient's Name/Company]  
[Recipient's Address]  
[City, State, Zip Code]

## **Subject: Request for Debt Removal**

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request the removal of the debt associated with account number [Insert Account Number] following my fulfillment of all financial obligations related to this account.

As of [Insert Date], I have successfully completed all necessary payments and obligations as per our agreement. Enclosed with this letter, you will find copies of all relevant documents confirming my payments and settlement.

Given that I have complied with the terms of our agreement, I kindly request that you initiate the necessary procedures to update my credit report and confirm the removal of this debt from your records. This action will greatly assist in restoring my creditworthiness.

Thank you for your attention to this matter. I look forward to your prompt response confirming the removal of this debt.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]