

Follow-Up on Debt Removal Status

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up regarding the recent payment I made on [Insert Payment Date] towards settling my account with [Company Name/Organization]. As per our agreement, I ensured that the payment of [Insert Payment Amount] was completed in full.

As of today, I am seeking confirmation regarding the status of the removal of the associated debt from my account. Understanding that it may take some time for the processing to be completed, I would appreciate any updates you may have regarding the timeline for this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]