

# Validation Request Before Settlement Negotiation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request validation of the debt referenced in your correspondence dated [insert date of correspondence]. Before we proceed with any settlement negotiations, it is essential that I receive documentation verifying the details of the alleged debt.

Specifically, I would like to request the following:

- A detailed account statement outlining the original amount, any accrued interest, and fees.
- Proof of the original creditor's identity and ownership of the debt.
- Any agreements or contracts signed by me that pertain to this debt.

Once I receive this information, I will be in a better position to discuss a potential settlement. Please send the requested validation documents at your earliest convenience to the address listed above or via email at [Insert Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]