

Credit Report Correction Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Credit Reporting Agency Name]

[Agency Address]

[City, State, Zip Code]

Subject: Request for Correction of Credit Report

Dear [Credit Reporting Agency Name],

I am writing to formally request a correction to my credit report regarding disputed accounts that I believe contain inaccuracies. My credit report does not accurately reflect my credit history, and I would appreciate your assistance in rectifying the errors.

Account Details:

- Account Name: [Disputed Account Name]
- Account Number: [Disputed Account Number]
- Disputed Amount: [Amount]
- Nature of Dispute: [Briefly describe the nature of the dispute]

I have enclosed copies of any relevant documentation to support my request. I kindly ask that you investigate this matter and make the necessary corrections to my credit report as soon as possible.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]