Rental Debt Dispute Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name] [Landlord's Address] [City, State, Zip Code]

Subject: Dispute of Rental Debt Regarding Lease Terms

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to formally dispute the rental debt that has been claimed against me, as outlined in your recent communication dated [insert date of landlord's communication].

Upon reviewing the lease agreement signed on [insert lease start date], I believe there are discrepancies regarding the terms that have led to the current situation. Specifically, [describe the specific lease terms that are in dispute, e.g., payment due dates, amounts, etc.].

I kindly request a detailed breakdown of the claimed rental debt and an explanation of how these figures were established. Additionally, I would like to discuss the possibility of [suggest your resolution, e.g., adjusting payment terms, correcting errors, etc.].

Thank you for your attention to this matter. I am hopeful that we can resolve this amicably. Please feel free to contact me at your earliest convenience to discuss our options.

Sincerely,

[Your Name]