

Rental Debt Dispute Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Landlord's Name or Company Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally dispute the rental billing statement dated [Insert Billing Date] that I received on [Insert Receipt Date]. According to my records, the amount listed as [Insert Amount] is incorrect due to [briefly explain the reason for the dispute, e.g., overcharge, incorrect fees, etc.].

As per our lease agreement dated [Insert Lease Start Date], the agreed-upon monthly rent is [Insert Correct Amount], and I have consistently made my payments on time. I am attaching copies of my payment records and the lease agreement for your reference.

I kindly request a review of this matter and a prompt correction of the billing. Please confirm receipt of this letter and let me know your findings by [Insert Response Deadline].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

Attachments: [List of Attachments]