

# Request for Full Lien Discharge

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Lender's Name]  
[Lender's Address]  
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request the discharge of the lien on my property located at [Property Address], which is secured by the mortgage referenced by [Mortgage Account Number].

As of [Date], I have fulfilled all payment obligations under the terms of the mortgage agreement and have paid off the balance in full. Enclosed, you will find documentation supporting my request, including proof of payment and any other relevant information.

Please process this request at your earliest convenience and provide me with the full lien discharge documentation to confirm the release of the lien. You may contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]