

# Documentation Request Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request documentation related to the debt that I believe to be disputed. I have experienced persistent communication regarding this debt, which I consider to be harassment.

In order to resolve this matter and understand the nature of the claimed debt, I request the following documentation:

- Proof of the original debt
- Details of the amount claimed, including any interest or fees
- Records of all communications made regarding this debt
- Any agreements or contracts I am alleged to have signed

Please provide these documents by [insert deadline, e.g., 30 days from the date of this letter]. If you fail to provide the requested documentation, I will consider the debt invalid and take appropriate action.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]