

Application for Online Library Access

Date: [Insert Date]

To,
The Librarian,
[Library Name],
[Library Address].

Dear [Librarian's Name],

I am writing to apply for access to the online resources of [Library Name]. As a [Your Status - e.g., student, researcher, etc.], I believe that having access to your extensive digital library will significantly enhance my research and studies.

For your reference, my details are as follows:

- Name: [Your Name]
- ID/Registration Number: [Your ID/Registration Number]
- Email Address: [Your Email]
- Contact Number: [Your Contact Number]

I kindly request you to consider my application and grant me access to the online library portal. I appreciate your assistance and look forward to your positive response.

Thank you.

Sincerely,
[Your Name]