

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient's Position]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to verify my income as part of the foreclosure prevention assistance application process. Below are the details regarding my current income:

Employment Information:

Employer: [Employer Name]
Position: [Your Job Title]
Monthly Income: \$[Amount]

Other Sources of Income:

[Description of Income Source]: \$[Amount]

Attached to this letter are copies of my recent pay stubs, tax returns, and any other relevant documentation necessary for your review.

If you require additional information or documents, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance and consideration in this matter.

Sincerely,
[Your Name]