

Cease and Desist Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Cease and Desist for Breach of Contract

I am writing to formally notify you that you are in breach of the contract entered into on [insert date of contract]. Specifically, [describe the breach].

You are hereby instructed to cease and desist from [specify actions] immediately. Failure to comply may result in legal action to enforce my rights under the terms of the contract.

Please respond to this letter by [insert date], confirming that you will comply with this request.

Thank you for your attention to this urgent matter.

Sincerely,

[Your Name]