

Transportation Confirmation Letter

Date: **[Insert Date]**

Dear Parents,

We are pleased to inform you that your child's transportation for the upcoming school year has been successfully arranged.

Student Name: [Insert Student Name]

Bus Route: [Insert Bus Route Number]

Pickup Location: [Insert Pickup Location]

Pickup Time: [Insert Pickup Time]

Drop-off Location: [Insert Drop-off Location]

Drop-off Time: [Insert Drop-off Time]

Please ensure that your child is at the designated pickup location a few minutes early. If you have any questions or concerns, feel free to contact the school office at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Insert Your Name]

[Insert Your Title]

[Insert School Name]