

# Request for Lien Release Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request the confirmation of the release of the lien placed against my property located at [Property Address], which was recorded on [Date of Lien].

All conditions for the lien release have been fulfilled, and I would appreciate your prompt attention to this matter. Please provide a written confirmation of the lien release at your earliest convenience.

Thank you for your cooperation. Should you require any additional information or documents, please feel free to contact me.

Sincerely,

[Your Name]