

# Request for Clarification on Lien Release Terms

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request clarification regarding the terms associated with the lien release for [Property/Loan Reference Number] which was agreed upon on [Agreement Date].

Specifically, I would like to understand the following aspects:

- What are the requirements for the lien release to be processed?
- What timeline can I expect for the completion of this process?
- Are there additional fees or conditions that need to be fulfilled prior to the release of the lien?

Timely clarification on these points would be greatly appreciated, as it will assist me in proceeding accordingly. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]