

Application for Account Reinstatement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the reinstatement of my account (Account Number: [Insert Account Number]) that has been deactivated due to [reason for deactivation].

I sincerely apologize for any issues that led to the deactivation and would like to assure you that it was not my intention to violate any regulations. I have taken the necessary steps to rectify the issues and ensure compliance moving forward.

I kindly ask for your understanding and support in reinstating my account, as it is important to me for [brief explanation of why you need the account reinstated].

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]