

Account Transfer Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you that a transfer of funds has been initiated from your account [Your Account Number] to [Recipient's Account Number] for the amount of [Transfer Amount] as part of an international transaction. This transfer is being processed by [Bank Name].

Details of the transaction are as follows:

- Transaction ID: [Insert Transaction ID]
- Transfer Date: [Insert Transfer Date]
- Currency: [Insert Currency]
- Estimated Delivery Date: [Insert Estimated Delivery Date]

If you have any questions regarding this transfer or require further assistance, please do not hesitate to contact our customer service department at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Your Bank's Name].

Sincerely,

[Your Name]

[Your Position]

[Your Bank's Name]

[Your Bank's Contact Information]