

# Request for Current Financial Assessment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a current financial assessment of my accounts. This information is necessary for me to evaluate my financial situation and make informed decisions moving forward.

I would appreciate it if you could provide the following details:

- Account balances
- Outstanding debts
- Recent transactions
- Any available financial summaries

Please let me know if there are any forms or additional information you require from my end to facilitate this request. I look forward to your prompt reply.

Thank you for your attention to this matter.

Sincerely,

[Your Name]