

Payment Arrangement Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

Thank you for your understanding and assistance regarding my current financial situation. I am writing to confirm our recent agreement regarding my credit card debt account number [Account Number].

We have agreed that I will make payments of [Amount] on a monthly basis, starting from [Start Date], until the total debt of [Total Amount] is settled. The agreed-upon payment schedule is as follows:

- Payment 1: [Amount] due on [Date]
- Payment 2: [Amount] due on [Date]
- Payment 3: [Amount] due on [Date]
- [Additional payments if necessary]

Once again, I appreciate your cooperation in this matter. I am committed to fulfilling this agreement and clearing my debt within the agreed timeframe. Please feel free to contact me if you need any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]