

# Request for Guarantor Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request the necessary guarantor information required for my loan application with [Company Name]. In order to complete the application process, I need the following details about my proposed guarantor:

- Full Name
- Address
- Phone Number
- Email Address
- Relationship to Applicant
- Income Verification Documents

Providing this information at your earliest convenience would be greatly appreciated, as it will enable me to expedite the loan approval process. Should you have any questions or need further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]