

Request for Guarantor Data

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title/Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request the necessary guarantor data required for my application for financial assistance. As per the guidelines, providing this information will facilitate the processing of my application and ensure timely assistance.

The details I require include:

- Name of the Guarantor
- Contact Information
- Relationship to Applicant
- Financial Background (if applicable)

I appreciate your attention to this matter and look forward to your prompt response. Please let me know if you need any more information from my side.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]