

Collateral Release Request

Date: [Insert Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request the release of collateral associated with my mortgage loan account number [Insert Account Number]. As per our agreement, I believe I have fulfilled the necessary conditions for this release.

Details of the collateral are as follows:

- Property Address: [Insert Property Address]
- Loan Number: [Insert Loan Number]
- Original Loan Amount: [Insert Amount]

I kindly request that you initiate the process for the release of this collateral at your earliest convenience. I appreciate your prompt attention to this matter and look forward to your confirmation.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]