

# Collateral Release Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Institution]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request the release of collateral associated with my asset-backed loan (Loan Number: [Insert Loan Number]), secured by [describe the collateral, e.g., "my 2020 Ford F-150 truck"].

As per our agreement dated [Insert Agreement Date], I have fulfilled all necessary obligations related to this loan and the collateral. I respectfully request that you initiate the process for releasing the aforementioned collateral at your earliest convenience.

Please let me know if you require any additional documentation or further information in order to proceed with this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]