

Vehicle Loan Payoff Amount Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to request the payoff amount for my vehicle loan associated with account number [Insert Account Number]. I am planning to pay off the loan and would appreciate your prompt response with the total payoff amount, including any outstanding fees or interest.

Please send the payoff amount to my address listed above or via email at [Your Email Address].

Thank you for your assistance.

Sincerely,

[Your Name]