

# Cancellation of Third-Party Collection Services

**Date:** [Insert Date]

**Your Name:** [Your Name]

**Your Address:** [Your Address]

**City, State, Zip Code:** [City, State, Zip Code]

**Recipient's Name:** [Recipient's Name]

**Company Name:** [Company Name]

**Company Address:** [Company Address]

**City, State, Zip Code:** [City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally notify you that I am canceling the third-party collection services provided by [Company Name], effective immediately.

While I appreciate the efforts made on my behalf, I believe it is in my best interest to pursue other avenues for managing my account. Please cease all communication regarding this matter.

Thank you for your understanding.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]