

Legal Dispute Initiation Notice

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Formal Notice of Legal Dispute Initiation

Dear [Recipient Name],

I am writing to formally notify you that a dispute has arisen between us regarding [brief description of the dispute, e.g., contract violation, unpaid debt, etc.]. Despite prior attempts to resolve this issue amicably, we have reached a point where further action is necessary.

The details of the dispute are as follows:

- **Date of Incident:** [Date]
- **Description of Issue:** [Detailed description]
- **Previous Communications:** [Any relevant prior communications]

Please consider this letter as formal notice of my intention to pursue legal remedies concerning this matter. I urge you to address this issue promptly to avoid potential legal action.

I hope we can find a resolution to this matter without further escalation. Please respond to this notice by [response deadline date].

Thank you for your attention to this serious matter.

Sincerely,

[Your Name]

[Your Title, if applicable]