

Loan Cancellation Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

Subject: Loan Cancellation Notification for Auto Loan - [Loan Number]

I am writing to formally notify you that I wish to cancel my auto loan with the loan number [Loan Number]. After careful consideration, I have decided that I no longer require this loan.

Please confirm the cancellation of the loan and provide written confirmation of the same. If there are any further steps required on my part to complete this process, kindly inform me at your earliest convenience.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]