

# Debt Release Confirmation

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm the successful release of debt associated with the business loan provided to [Borrower's Company Name]. This letter serves as official notification that the debt has been fully satisfied as of [Date of Payment Completion].

Loan Details:

- Loan Amount: [Original Loan Amount]
- Loan Number: [Loan Number]
- Date of Issuance: [Date of Issuance]
- Final Payment Date: [Final Payment Date]

We appreciate your prompt payments and cooperation throughout the duration of the loan. This confirmation indicates that [Borrower's Company Name] has no further obligations regarding the debt associated with this loan.

If you have any questions or require further information, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your business.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]