

Notification of Creditors Gathering

Date: [Insert Date]

To: [Insert Creditor's Name]

Address: [Insert Creditor's Address]

Subject: Invitation to Creditors Gathering

Dear [Creditor's Name],

We are writing to inform you of an upcoming gathering of creditors scheduled for [insert date] at [insert time]. This meeting will be held at [insert location]. The purpose of this gathering is to discuss important matters regarding the financial situation of [insert debtor's name or company].

We encourage your participation as your input is vital in deciding the next steps forward. Please RSVP by [insert RSVP date] to confirm your attendance.

Thank you for your attention to this matter. We look forward to your participation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]