

# Automatic Billing Notification

Dear [Customer Name],

This is to inform you that your account will be billed automatically on [Billing Date] for the amount of [Amount Due].

Details of your billing:

- Account ID: [Account ID]
- Billing Cycle: [Billing Cycle]
- Payment Method: [Payment Method]

If you have any questions or concerns regarding this transaction, please feel free to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for being a valued customer!

Sincerely,  
[Your Company Name]