

Internship Evaluation Feedback Request

Dear [Supervisor's Name],

I hope this message finds you well. I am writing to kindly request your feedback on my internship experience at [Company/Organization Name]. As part of my academic program, I am required to submit an evaluation of my performance and learning outcomes.

Your insights regarding my contributions, strengths, and areas for improvement would be invaluable to my growth and future endeavors. If possible, I would appreciate receiving your feedback by [date].

Thank you for your time and support during my internship. I look forward to hearing from you.

Sincerely,
[Your Name]
[Your Contact Information]
[Your Program/School]