

Notice of Debt Sale

Date: [Insert Date]

Dear [Recipient's Name],

We are writing to inform you that [Your Company Name] has made the decision to sell a portion of its outstanding debt, including accounts related to your account.

This decision has been made to enhance our operational capabilities and improve our financial position. The sale will be conducted in accordance with all legal and regulatory requirements.

The new holder of your account will be [New Company's Name], and they will be formally notifying you of any changes pertaining to your account within the next [insert timeframe]. Please be assured that all terms of your existing agreement will remain intact, and your rights will not be affected by this sale.

If you have any questions or concerns regarding this announcement, please do not hesitate to contact us at [Your Contact Information].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Company Contact Information]