

Loan Balance Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to inquire about the current balance on my loan account. My loan account number is [Insert Loan Account Number].

As I am planning my finances, I would appreciate if you could provide me with the latest information regarding my loan balance, including any outstanding amount and details of any recent payments made.

Please let me know if you need any further information from my side to assist with this request. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]