

Granting Authority to Debt Recovery Agent

Date: [Insert Date]

To,

[Debt Recovery Agent's Name]

[Debt Recovery Agent's Company]

[Agent's Address]

Subject: Granting Authority to Recover Debt

Dear [Debt Recovery Agent's Name],

I, [Your Name], the undersigned, hereby grant you authority to act on my behalf in the recovery of the outstanding debt owed to me by [Debtor's Name] in the amount of [Amount Due].

This authority includes, but is not limited to, contacting the debtor, negotiating terms of repayment, and taking necessary actions to recover the debt as per the laws applicable.

Please find enclosed the relevant documents pertaining to the debt recovery.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature]

[Your Name]

[Your Address]

[Your Contact Information]