

# Bankruptcy Claim Notification

Date: [Insert Date]

To: [Legal Representative's Name]

Firm: [Law Firm's Name]

Address: [Law Firm's Address]

City, State, ZIP: [City, State, ZIP Code]

Dear [Legal Representative's Name],

We are writing to formally inform you of the bankruptcy claim filed by [Debtor's Name], case number [Case Number], and to notify you of your client's rights and obligations as a creditor within this proceeding.

As a legal representative for [Client's Name], we advise that you review the attached documentation and respond if necessary by [Response Deadline Date]. All claims must be submitted to the bankruptcy court by this date to secure your client's interest.

Please do not hesitate to reach out if you have any questions or need further assistance regarding this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

Phone: [Your Phone Number]

Email: [Your Email Address]