

Scheduled Payments Confirmation

Date: [Insert Date]

Dear [Recipient's Name],

We are writing to confirm the scheduled payments as per our agreement. Below are the details of the upcoming payments:

Payment Number	Amount	Due Date
1	[Insert Amount]	[Insert Due Date]
2	[Insert Amount]	[Insert Due Date]
3	[Insert Amount]	[Insert Due Date]

If you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]