

# Payment Commitment Confirmation

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

This letter serves as a confirmation of our commitment to the payment as per our agreement dated [Insert Agreement Date]. We acknowledge the total amount of [Insert Amount] that is due and the agreed payment schedule.

We are committed to making the first payment of [Insert Amount] on [Insert Payment Date], followed by subsequent payments of [Insert Amount] every [Insert Frequency] until the total amount is settled.

Should you have any questions or require further clarification, please feel free to reach out to me at [Your Phone Number] or [Your Email Address].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, ZIP Code]