

Debt Acknowledgment Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

I am writing to formally acknowledge my debt with [Creditor's Company] for my credit card balance. As of [Insert Date], the total amount due is [Insert Amount].

I understand my obligations and am committed to making payments as agreed. Please let me know if there are any specific arrangements or terms I should follow to settle this debt.

Thank you for your understanding and support.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]